

Horizon Complex

Membership Summary & Policies

Family Name _____ Enrollment Date _____

POLICIES

Correspondence: Most communication is done through email. Please make sure we have your current email address. We do not share or sell these, so they are safe with us!

Dress Code: Please be sure that your child is properly dressed for class. In gymnastics, a leotard is highly recommended for girls, and a t-shirt tucked into shorts is recommended for boys. Pants and tights are not allowed for safety reasons. In dance classes, a leotard is required. For all classes, please refrain from wearing buckles, belts, jewelry, etc. Hair accessories other than hair ties are not permitted. Hair that is shoulder length or longer must be tied back at the nape of the neck. No gum or candy is allowed inside the gym.

Weather: In the event of severe weather, please tune in to Wood TV8 or any of the other local news stations to see if we are closed. If Hudsonville Public Schools are closed, we will be closed for all morning classes. The decision will be made by 2pm for evening classes, and will be put on our answering machine and listed on the local news closing lists. You may schedule a make-up class for your child if we close.

Holidays: In the event that your class falls on a national holiday, you may schedule a make-up class for your child.

Injury and Sickness: If your child comes to class with an illness or injury, it is up to the instructor to determine if it is safe for the child to participate. Should it be decided that he/she cannot participate, we will offer you a make-up class. If your child has any injury, we require a doctor's release to come back to class.

Make-up Classes: We try to offer make-ups for students who miss their normally scheduled classes. They are not guaranteed and are not always possible due to scheduling conflicts. Make-ups must be scheduled through the office. If you schedule a make-up and are not able to attend, you need to call the office at least 24 hours in advance to cancel. If the office does not receive your cancellation, you will not be able to make up that class again. Make-ups must be scheduled within 2 weeks of the missed class, and you must be an active member to do make-ups. Only Annual and 2-year members may do summer make-ups.

SPECIAL OFFERS JUST FOR YOU!

Celebrate your Birthday with us!

\$10 off

We do everything- decorations, gift bags, clean-up—and the kids have a blast!!!

Our Pro-Shop Rocks!

20% off

Any 1 item- we have high quality leotards, t-shirts, sweatshirts, shorts, and accessories!

Fun Nights & Camps

\$5 off

Any 1 fun night or camp- Kids love to come with their school friends to play games, do obstacle courses, have free time, and a whole lot more!

Horizon Complex

Policies, Continued

Parent Responsibilities: At Horizon, we believe that a parent's #1 responsibility is to be supportive of their child. Show your child that you believe he/she is a great person. Doing their best is all that matters. Parents and children who arrive at the facility early need to remain in the waiting area until the instructor signals the beginning of class. Children are not allowed to run or tumble in the lobby, and cannot go into the gyms without an instructor. If your child needs a drink of water, cups are available at the front desk, and can be filled in the bathrooms. The drinking fountain is for children in classes. Reminder to parents: please leave the instruction to us. If you try to talk to your child during class, it can become confusing for the child. The instructors, as well as your children, count on you to get to class on time. Remember, the warm-up is a crucial element to the class.

Unattended Children: For safety reasons, we do not allow the children to wait to be picked up outside. They must remain in the facility until you arrive. Please drop off and pick up your child in a timely manner. We cannot provide a babysitting service, but in the event that your child is in our care outside of class, there will be a babysitting fee of \$5.00/15 minutes.

Practice at Home: Gymnastics, dance, and cheer takes practice and positive consistency, as does any educational or physical skill. Exercise with your children at home, and ask them periodically what they are learning in class. You can encourage safe home exercising, stretching, and strength building exercises if you would like. We would be happy to share ideas and pointers with you. Be careful not to spot skills you are not trained to spot. They can endanger the child. Children should not work on skills that they do not yet have mastered. These skills should only be worked on at the gym under the direct supervision of an instructor.

Discipline: We expect good manners and a good attitude from the children. If a child is disruptive to an instructor or other students, they will be given a time out to decide if they want to participate. They will always be given a second chance. We are committed to treating all children with respect, and in turn, expect them to respect other students, our staff, and our facility. Please keep an eye on any children that you bring that are not in class. They are YOUR responsibility.

Change of Information: If you are moving to a new home, change your phone number, email address, or any other information you have provided to us, please inform us of the change.

Waiting Area: We encourage parents to stay and watch their athletes during practice time. It shows your child that you support them in their efforts in the gym. Siblings are welcome to hang out in the lobby too. There is WIFI (Wireless Internet) for those parents that need to work or to surf the net. You will need our access code to log-on. Just come to the front desk.

Also, there are toys for children to play with, some families bring snacks and even dinner if they are "on the run." However, we do ask that you clean up after yourself and your children. Encourage them to put the toys away into the back cubbies, put food/trash in the garbage can.



HORIZON COMPLEX